



# Preview Center

## Instructions

### *Prior to coming to RCLS:*

1. Reserve a date and time for previewing the books with Eileen Acosta 845-243-3747 ext. 221 or [eacosta@rcls.org](mailto:eacosta@rcls.org)
2. (optional) Print out a list of the preview titles ahead of time and eliminate the books on the list\* that your library already owns.  
 \*The list is attached to the e-mail announcing the preview session and the link to the list will be posted on the RCLS website under *Services/Youth Services/Preview Sessions.*)

### *While at RCLS:*

1. Use 2 copies of the preview list when looking at the books.  
 List #1 – Your list to mark and keep for your use in ordering, etc.  
 List #2 – Highlight books which you would like to receive from the collection and leave with Eileen Acosta.  
 (Books will be distributed after the review session ends. Titles that are requested by 2 or more participants will be divvied up in a fair and equitable manner.)

2. Books are arranged on the shelves (and on the list) alphabetically by author’s last name in the following categories:

<b>Code</b>	<b>Category</b>	<b># of titles this preview session</b>
BD	= Board books, shape books, licensed characters, etc.....	65
FIC	= Fiction (juvenile) .....	144
JP	= Picture .....	294
JP/ARC	= Picture book unbound galleys or advanced reading copies .....	52
NONF	= Nonfiction – individual (juvenile) .....	115
SFIC	= Series – fiction (juvenile) .....	212
SNON	= Series – nonfiction (juvenile).....	60
YA	= Young Adult fiction .....	173
YANON	= Young Adult nonfiction .....	34
YASFIC	= Young Adult series fiction .....	42

3. Do not remove any of the papers from any of the books.
4. If you remove a book from the shelf and are unsure where to return it, leave it on the table.
5. Use the computer near the preview collection to check your library’s holdings.
6. Help yourself to the free items on the FREE TABLE.
7. Let us know if you have any comments or suggestions for improvement for the next preview session.

**THANKS FOR TAKING PART IN THIS RCLS PREVIEW SESSION.**

**Look for announcements about the next session in a few months.**