

SUNSHINE HALL FREE LIBRARY
By-Laws & Policy Manual
(Approved: December 18, 2012)

- E. Copy machine users are advised that there are restrictions on copyrighted materials. Any violation of copyright is the responsibility of the copy machine user.
- F. A fax machine service is available to patrons via the staff. The charge for incoming or outgoing faxes in the (845) area code is \$0.75 per page. The charge for all other domestic faxes is \$1.50 for each page. We do not provide for sending or receiving faxes internationally. Any patron receiving a fax will be charged \$1.50 for each incoming page. (*Discounts available to veterans – SHFL participates in the Sullivan County Veterans Discount Program.*)

X. ACCESS BY MINORS

- A. Parents or legal guardians must assume responsibility for deciding which library resources are appropriate for their own children. Parents or legal guardians should guide their children in use of the Internet and inform them about materials they should not use. While the Library affirms and acknowledges the rights and responsibilities of parents and guardians to monitor and determine their children's access to Library materials and resources, including those available through the Internet, the Library has taken certain measures designed to assist in the safe and effective use of these resources by all minors. Please see SHFL's Internet Use Policy.

B. GUIDELINES ON ACCESS TO INFORMATION

- 1) Sunshine Hall Free Library is guided by the following American Library Association statements on access to information:
 - a) The Library Bill of Rights
 - b) Freedom to Read Statement
 - c) Interpretation of the Library Bill of Rights: Free Access to Libraries for Minors and Access to Electronic Information Services and Resources
- 2) ALA's *Free Access to Libraries for Minors: An Interpretation of the Library Bill of Rights* states:

The "right to use a library" includes free access to, and unrestricted use of, all the services, materials, and facilities the library has to offer. Every restriction on access to, and use of, library resources, based solely on the chronological age, educational level, or legal emancipation of users violates Article V.

. . . [P]arents—and only parents—have the right and the responsibility to restrict the access of their children—and only their children—to library resources. Parents or legal guardians who do not want their children to have access to certain library services, materials or facilities, should so advise their children. Librarians and governing bodies cannot assume the role of parents or the functions of parental authority in the private relationship between parent and child. Librarians and governing bodies have a public and professional obligation to provide equal access to all library resources for all library users.

- 3) In general, the Library is guided by a commitment to access to information policies that provide appropriate protections to its patrons while being consistent with the Library's

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longstanding commitment to the principles of free expression as set forth in the First Amendment to the United States Constitution.

- 4) Policies which set minimum age limits for access to videotapes and/or other audiovisual materials and equipment, with or without parental permission, abridge library use for minors. Further, age limits based on the cost of the materials are unacceptable. Unless directly and specifically prohibited by law from circulating certain motion pictures and video productions to minors, librarians should apply the same standards to circulation of these materials as are applied to books and other materials.
- 5) Recognizing that libraries cannot act *in loco parentis*, ALA acknowledges and supports the exercise by parents of their responsibility to guide their own children's reading and viewing. Published reviews of films and videotapes and/or reference works which provide information about the content, subject matter, and recommended audiences can be made available in conjunction with nonprint collections to assist parents in guiding their children without implicating the library in censorship. This material may include information provided by video producers and distributors, promotional material on videotape packaging, and Motion Picture Association of America (MPAA) ratings *if they are included on the tape or in the packaging by the original publisher* and/or if they appear in review sources or reference works included in the library's collection. Marking out or removing ratings information from videotape packages constitutes expurgation or censorship.
- 6) MPAA and other rating services are private advisory codes and have no legal standing. For the library to add such ratings to the materials if they are not already there, to post a list of such ratings with a collection, or to attempt to enforce such ratings through circulation policies or other procedures constitutes labeling, "an attempt to prejudice attitudes" about the material, and is unacceptable. The application of locally generated ratings schemes intended to provide content warnings to library users is also inconsistent with the *Library Bill of Rights*.

C. FREE ACCESS FOR MINORS

- 1) The policy of the Sunshine Hall Free Library is in line with the American Library Association's interpretation of the Library Bill of Rights which provides free access to libraries for minors.
- 2) **REMINDER TO PARENTS :** You are the only individuals who may restrict your own children's access to library materials and services. Parents who would rather their children did not have access to certain materials should advise their children. The library and its staff are responsible for providing equal access to library materials and services for all library users.