

RCLS BARCODE ORDER FORM

ORDERS ARE COORDINATED QUARTERLY - deadlines are:

February 1st - 1st Quarter
May 1st - 2nd Quarter
August 1st - 3rd Quarter
November 1st - 4th Quarter

Any orders received after the deadline will be held until the following quarter, unless special arrangements are made with the RCLS Business Office.

Item Barcodes

<i>Circle Format:</i>		<i>Quantity:</i>	<i>Cost:</i>
Single	\$19.75 / 1,000	_____	_____
Double	\$21.55 / 1,000	_____	_____
Twin	\$39.50 / 1,000	_____	_____

Your Library Name - print exactly as it should appear on barcodes:

Last Barcode Number:

(Note: Please exclude last digit. For example, if the last barcode is 3 2825 00000 9991, the last number is 3 2825 00000 999.)

Patron Barcodes

<i>Circle Format:</i>		<i>Quantity:</i>	<i>Cost:</i>
Single	\$19.75 / 1,000	_____	_____
Double	\$21.55 / 1,000	_____	_____

Your Library Name - print exactly as it should appear on barcodes:

Last Barcode Number:

(Note: Please exclude last digit. For example, if the last barcode is 3 2825 00000 9991, the last number is 3 2825 00000 999.)

	<i>Total Quantity:</i>	<i>Total cost:</i>
GRAND TOTAL	_____	_____

_____ Date

_____ Signature

- * Prices are valid as of 1/1/19, shipping is not included.
- * Discounted prices begin at combined orders of 25,000. Actual charges to be adjusted accordingly.
- * The vendor requires a minimum order of 4,000 per format, which can be comprised of multiple libraries and format styles.
- * Please contact Marla Landsman at MARLA@RCLS.ORG or 243-3747 ext 225 with any questions.
- * This coordinated order benefits member libraries in the following ways:
 - Discounted pricing - for example, J labels would be \$28/1,000 rather than \$19.75/1,000 if ordered directly by individual libraries.
 - Minimum order - the minimum for any order is 4,000 - many libraries would not be able to meet this threshold on their own.
 - Bulk pricing - for example, the price for J labels is reduced to \$17.61/1,000 if the quantity is 25,000+. The price is further reduced to \$15.16/1,000 if the quantity is 50,000+.