

ASSESSING AND ALLOCATING MEMBER LIBRARY SERVICE FEES

On March 15, 2010 the RCLS Board of Trustees unanimously approved a resolution to institute a service fee for the services outlined in the RCLS Plan of Service (POS) in 2012, if required.

The total amount of the member service fee will be the revenue required, in addition, to the combination of State Aid and ANSER fees to achieve a balanced budget. The Preliminary Budget will be approved at the August RCLS Board meeting (the third Monday of August).

A minimum service fee will be established for all libraries. Any remaining portion of the fee will be assessed to member libraries using a formula that proportionally distributes half the amount based on the population served and half based on the actual operating expenditures as reported in the most current State Annual Report.

A majority of the member library Boards of Trustees, that cast a ballot, must approve the RCLS Operating Budget. All member library budget votes will have to be received on or before 4:00pm on the last business day in November.

Should the RCLS Operating Budget not be approved, the System will be required to work with the revenue level available from State Aid, member fees at the level approved the previous year and ANSER fees.

New or modified programs that may affect the operating budget will only be introduced if approved by a majority vote of the member Library Directors.

Libraries that opt not to pay the member library service fee will receive a basic level of service.

The basic level of service includes the following:

- A) Consultation with the System Director
- B) Access to the union catalog
- C) Direct Access borrowing with all RCLS member libraries according the approved Direct Access Plan
- D) Interlibrary loan (ILL) with member libraries
- E) Access to electronic databases purchased by the System and/or the Central Library