

PALISADES FREE LIBRARY
LONG RANGE PLAN

- I. **Library Services:**
 - a. **Continue services for children:**
 - i. **Continue to offer intriguing and interesting children's activities.**
 - ii. **Maintain summer reading list materials for schools.**
 - b. **Continue and expand services for young adults:**
 - i. **Establish a Teen Advisory Board**
 - ii. **Create Book Clubs**
 - iii. **Movie Nights**
 - c. **Continue and expand services for adults:**
 - i. **Continue Sunday Symposia (palisades people)**
 - ii. **Bring in speakers to hold workshops**
 - iii. **Develop a Database Series highlighting our databases and reference collection**
 - iv. **Movie Nights**
 - d. **Continue and expand services for senior citizens:**
 - i. **Expand the large-print book collection.**
 - ii. **Continue services offered to citizens at the Esplanade at Palisades.**
 - e. **Continue to take advantage of the local authors for book signings and readings.**
 - f. **Continue demonstrating the use of the Public Access Catalog to patrons.**
 - g. **Continue and expand the museum membership card loan program; where patrons can borrow a museum admission card to use at a New York City museum.**
 - h. **Continue and expand the DVD collection.**
 - i. **Weed Books on Tape as necessary to make room for growing collection of Books on CD.**
 - j. **Purchase additional databases where needed.**
- II. **Library Grounds, Building and Facilities:**
 - a. **Replace all the carpeting.**
 - b. **Upgrade lighting in the adult fiction and nonfiction areas.**
 - c. **Add drainage to the court yard outside children's room.**
 - d. **Paint interior where needed.**
 - e. **Upgrade existing software as it becomes available.**
 - f. **Add a second phone line.**
- III. **Library Staff and Board:**
 - a. **Offer opportunities for professional development through conference attendance.**
 - b. **Ongoing management of subcommittees.**
 - c. **Update personnel policies.**
 - d. **Create a vital records retention schedule.**
- IV. **Public Awareness and outreach:**
 - a. **Continue to provide regular library updates in 10964 (the local newsletter).**
 - b. **Develop a quarterly newsletter.**
 - c. **Reach out to residents of Sparkill.**

- d. Develop an interactive web site.
 - e. Continue to solicit feedback through an annual survey, both paper and online.
- V. Fund Raising Objectives:
- a. Increase the "Friends" account through community-based fund raising events.
 - i. Auction, dance, garden parties, etc.
 - ii. Plant Sale.

Passed by the Board of Trustees February 11, 2009