

Bulletin Board Usage Rules

1. The Library bulletin board is to be used for the posting of notices of
 - o library business or activities and
 - o public service items of educational or cultural interest to the community.
2. Members of the public are not permitted to post notices. Only authorized Library personnel may post notices on the Library bulletin board. Any notice to be considered for posting must be submitted to Library management for approval.

Notices posted without authorization will be removed.

3. The bulletin board is not to be used for advertising or for commercial notices.
4. All notices intended for posting on the Library bulletin board must contain the following:
 - o name of sponsoring agency, and
 - o address and telephone number of sponsoring agency or authorized representative.
5. Notice size (physical dimensions) can be restricted if deemed necessary to maximize available space.
6. Notices may be removed after two weeks, when they are no longer timely or when space is required for more current items.
7. The Library does not necessarily advocate or endorse the viewpoints of organizations permitted to post notices on the Library bulletin board. The Library accepts no responsibility for loss or damage to any item accepted for posting.

Failure to comply with these rules may result in denial of future posting privileges.

This policy is determined by the Library Board of Trustees and is subject to periodic review and/or revision at the discretion of the Board. Appeals may be submitted to the Board in writing.

Approved by the Board of Trustees, April 10, 2002