

RAMAPO CATSKILL LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
SEPTEMBER 15, 2008

EXECUTIVE DIRECTOR'S REPORT

WATER DAMAGE INSURANCE CLAIM

At this point we still expect the trial to begin on September 24, 2008.

SOLAR PHOTOVOLTAIC PROJECT

All the equipment is installed and wired. We are now waiting for the electrical inspection, after which the equipment can be connected to our main panel. This phase will require the involvement of Orange and Rockland Utilities.

The firewall in the attic is in place and the framing for the fire-rated door is ready. The door will be installed on Saturday, September 6. At that point we will need to get the approval of the Building Inspector from the Town of Wallkill.

I am still optimistic that we will be able to commission the system and turn it on before the end of September.

RCLS REVISED BYLAWS

A copy of the RCLS Bylaws, which received a first reading at the August meeting, is enclosed.

UPDATE ON THE APPLICATION FOR 501(C)(3)

Brenda Adams will be able to dedicate more time to completing the application once the RCLS 2009 Preliminary Operating Budget is approved and the 2009 ANSER fees have been established. Based on directions from the Advocacy and Fundraising Committee I will complete and submit to the Committee a draft of Part VIII - Your Specific Activities of Form 1023 Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code.

RCLS CONSTRUCTION PROJECT

The Planning Board Hearing is scheduled for Wednesday, September 17, 2008.

VERIZON TERMINATION FEES

After a year of working with Verizon we have finally managed to settle all outstanding issues and pay all outstanding fees. The total of these fees was \$100,800 and with Board approval this amount was set aside at the December 2007 Board meeting. However, we have been able to reduce this amount to \$52,400.80. Keith Cornell, acting as our attorney, helped us settle one of the outstanding contracts. We were able to resolve the issues related to the three remaining contracts with Verizon. I commend Diane Biondi, Senior Account Clerk in our Business Office, for her perseverance and attention to detail, which helped us stay on top of this issue and ultimately resolve it. The total cost, including legal fees, for closing these accounts was \$59,294.55, saving RCLS \$41,505.45.

The legal fees came from our Professional Fees expenditures, while the Verizon fees were taken from the funds allocated by the Board in December 2007, as a result we will have \$48,399.20 available to offset 2008 State Aid cuts.

DIRECTOR'S MEETINGS AND OTHER ACTIVITIES

- August 19 Digital Bookmobile –Haverstraw

 Farewell Reception for Siobhan Reardon, Executive Director Westchester Library System, – Tarrytown
- August 20 Digital Bookmobile – Middletown
- August 22 Meeting with Evelyn Alvarez, Director Mamakating Library to discuss issues relating to a new building – Bloomingburg
- August 25 Meeting with Joanne Gallagher, Director, Daniel Pierce Library, to tour new building and discuss options for service desks and related issues – Grahamsville
- August 28 Meeting with Amador Laput, Fellenzer Engineering, and Chuck Conklin to discuss options for drainage related to the parking lot expansion project – headquarters
- September 5 Legislative Breakfast – Town of Wallkill

 System Service Committee meeting – headquarters
- September 10 DLD conference call about new Gates Foundation initiative and the Gates Opportunity Online Hardware Grant program – headquarters

 Advocacy and Fundraising Committee meeting – headquarters
- September 11 NYLA IFC conference call – headquarters
- September 15 ANSER Committee meeting – headquarters
- Upcoming meetings and events
- September 16 Set up Orange County Chamber of Commerce EXPO booth – New Windsor
- September 17 Orange County Chamber of Commerce EXPO booth – New Windsor

 Town of Wallkill Planning Board hearing – Town of Wallkill
- September 18 RCLS Managers meeting – headquarters
- September 19 SUPLA meeting – Monticello
- September 24 Directors Associations meeting – headquarters

September 25
and 26 NYLA Council Leadership Retreat and meeting – Rhinebeck

September 30
and October 1 Rosh Hashanah

October 7 Directors Association Executive Committee meeting – headquarters

October 9 Yom Kippur

October 10
and 11 Foundation Center Training with Dan Hulse – New York City

October 13 Columbus Day – office closed

October 17 RCLS Annual Meeting at the Eagles Nest – Bloomingburg